



# SHAWN CARTER

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## PROFESSIONAL SUMMARY

A Host that is committed to hard work, A professional effective in satisfying customers and multitasking to handle fast-paced demands.

A Host with motivation, energy and skills to efficiently manage entertainment venues. Support team members by organizing various events. Rework strategies based on changing requirements with adaptable responsive mindset.

## SKILLS

- Social Media
- Video/Photo editing and retouching
- Building Effective Relationships
- Final Cut Pro X
- Studio Production
- Media Coverage
- Microsoft Office
- Event Specialist
- Certified NYS Instructor

## EXPERIENCE

Entertainment Host October 2019 - Current

Carnival Cruise Line | Miami , FL

- Organized & host major events: ***Trivia's, Lip Sync Battles, Karaoke, Parties, Game Shows (Has Bro), Weddings*** & more
- Promoted as The Punchliners Comedy Club Manager & Host
- Provided a safe and entertaining environment for all guest giving them the experience of a lifetime
- Responsible for making important announcement

Podcast Host

November 2014 - Current

Various Shows | New York, NY

- Directed & Lead Host of weekly variety podcasts
- Arranged and conduct interviews with guest ranging from musical artists, comedians, local businesses, owners and politicians
- Follow up on leads and tips to develop and enhance story ideas
- Responsible for shooting (in-studio/on-location) and editing each episode to be released on multiple platforms such as YouTube, Instagram, Facebook, etc.
- Edited episodes are completed using Final Cut Pro X.

Master of Ceremonies - Event Host  
Self Employed | New York , NY

February 2010 - Current

- Created fun atmosphere with use of funny sound and music clips
- Emceed banquets and other events, including greeting attendees and maintaining strong pacing
- Prepared venue for events by setting up and testing equipment prior to start times
- Managed schedules professionally by working with event directors in advance to establish orders and line up any required materials
- Delivered scripted advertisements with professional, knowledgeable approach

School Safety Agent Level 3/ Youth Specialist

May 2006 - September 2018

New York Police Department | Long Island City, NY

- Created Programs and initiatives for staff and students
- Certified NYS instructor responsible for writing and conducting lesson plans Responsible for training recruits on procedures and protocol
- Performed daily duties which included: monitoring entrance and departure of employees and visitors; monitoring central alarm for fire, intrusion and duress; reporting suspicious activities to local authorities; watching out for criminal acts and rule infractions
- Supported development of students, new staff, and colleagues

## **EDUCATION**

High School Diploma

Lafayette High School, Brooklyn, NY

## **CERTIFICATIONS**

New York State Certified Instructor